



## Transition Assistance Program (TAP) Counselor Tool

Demographic Factors	Selection Criteria	Y/N
Term of Service	End of first term of service	
Characterization of Discharge	Other than honorable / bad conduct / dishonorable	
Disability	Has Disability that may impact pursuit of job or school	
Financial Readiness	No funds to support lifestyle	
Engagement	Not interested in TAP assistance	
Military Occupational Specialty	Civilian career path does not align to MOS	
Education History	No education or certification	
Employment Interest	Seeking low demand career field	
Employment Intentions	Not currently applying for employment	
Education Intentions	Not currently applying for school	
Intended Track	No experience with desired track	
Planning	Has no post service Plan in place	
Location	Currently assigned OCONUS or on deployment	
Transition Mindset	Uncomfortable with decision to transition	
Support System	No support system	

Weighted Scores	0	0
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Total Score	0
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Minimum Assignable Tier Level	Tier I
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Selection Criteria	Y/N	Selection Criteria	Y/N
Mid career term (6-19 years)		Retirement	
General		Honorable	
Pending Disability		No Disability	
Limited funds to support lifestyle		Adequate funds to support lifestyle	
Interested in TAP assistance		Very Interested in TAP assistance	
Civilian career path slightly aligns to MOS		Career path aligns to MOS/ Permanent Retirement	
Some education/certification/pending degree		Obtained degree or certification	
Seeking moderate demand career field		Seeking high demand career field	
Currently applying for employment		Secured employment	
Currently applying for schools		Secured school	
Associated previous experience with desired track		No desire to attend track	
Partial Plan in place		Has adequate Plan	
Relocating to new area		No plans to relocate	
Some what comfortable with decision		Very comfortable with decision	
Some support network		Good supportive network	
0	0	0	0



Resources

## Check

## Scoring Key

Tier I = 15-39

Tier II = 40-65

Tier III = 66-90